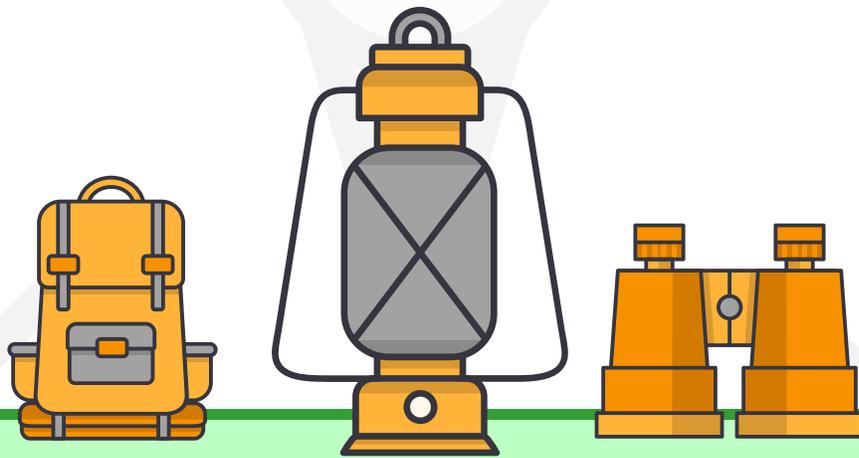


The Monthly I.T. Health CHECKLIST



THE TOP 15 QUESTIONS YOU
MUST ASK EACH MONTH



THE MONTHLY I.T. HEALTH CHECKLIST

The Top 15 Questions You Must Ask Each Month

by Lanspeed

INTRODUCTION

If you want to reduce the amount of disruptive technology issues and chaotic outages that happen at your business, you must take a look at the big picture of what is happening on your network.

The more you address the root of your issues, interruptions, and outages, the more likely you will succeed. But how do you know what those needs are?

By doing a regular network health review. Our clients get this each and every month, completed by our stellar engineering team, but we've created this checklist for you so you can get started right away.

It's a simple 15 question checklist with yes or no answers.

Sounds easy enough, right? All you have to do is take the time each month to understand your setup and issues to make improvements.

I have encouraged hundreds of business leaders to do this very thing. But what I have found is that they often don't know where to start or what exactly they should be looking at. That's why we developed this checklist. This comes directly from a larger template our engineers use each month and we're giving it to you because it is that important for your business.

Maybe you're thinking, but can I really complete this checklist on my own?

Good question. For our clients networks, our team reviews these questions EVERY month. Here's what I recommend. If you are just getting started, figure out which questions on this list you can quickly answer. A great first step is knowing what you don't know. Why? Because then you can start to create a plan for gaining visibility and insight into every aspect of your network.

Remember: the goal is to learn more about your network and technology, so you can create a specific, focused plan to address any ongoing or critical issues. If you don't even know what your starting point is, getting things on track will be all but impossible.

MONTHLY HEALTH CHECKLIST

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- Is your backup working? Have you done a test restore in the past few months?
- Are your operating systems updated?
- Are your applications and software updated?
- Have there been any hardware errors or failures this month?
- What is your server disk space?
- Have you changed passwords for key systems in the last 6-12 months?
- Do you have any projects or upgrades coming up and is there a plan?
- Are we over or under budget on I.T. spending?
- Are there recurring issues affecting team productivity that need to be addressed?
- Is your antivirus updated and working properly? How often is it scanning?
- Are all of your product licenses current and valid?
- What are your network utilization rates and are there any bottlenecks?
- Are your UPS (uninterrupted power supplies) functioning properly?
- Is your network documentation up to date?
- Have you checked user permissions to make sure sensitive data is protected?

NOW WHAT?

If you don't know how to answer these questions or you aren't sure of what your next step should be, reach out and we'll help point you in the right direction.

[Click Here](#)

For a free consultation
with our team